



Resume Coaches

Share your experience as a marketplace professional by serving as a resume coach.

As a Resume Coach, you will

Work with LifeWorks participants to develop and enhance professional resumes.

- Resume Coaches are assigned to site locations based on class size and need
- Participants are instructed to reach out to Resume Coaches to schedule 30-minute, one-on-one virtual resume consultation
- Appointments are made according to the Resume Coach's schedule
- A resume draft should be shared with the Resume Coach for revision prior to the scheduled meeting date
- Coaches revise, edit and assist with resume formatting errors
- Provide constructive and uplifting resume feedback
- Coaches are welcome to schedule follow up consultations with participants, but it is not a requirement

This volunteer opportunity is flexible, and takes place over the course of 8 weeks starting the first week in September (fall classes) or March (spring classes).

Are you interested in volunteering, but have additional questions?

Contact [Amanda Santos](#), Assistant Program Manager,
at asantos@jobspartnership.org or
(407) 641-0755 x108.

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